

# Terms of reference (ToRs) for the procurement of services above the EU threshold

CONFIDENTIAL

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**Project title:**

Capacity for Nutrition 2.0 (C4N 2.0), part of the Knowledge and Policy Coherence for Nutrition (KPCN) Programme

**Country:** Germany

**Subject of the tender procedure:**

Technical assistance and capacity development to SUN partner countries, in support of implementation of SUN 4.0 strategy

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**No° of the tender procedure:**

**7000000558**

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**0. List of abbreviations**

BMZ	German Federal Ministry for Economic Cooperation and Development
C4N	Capacity for Nutrition
CD	Capacity Development
COP	Conference of Parties
DFI	Development Finance Institution
DVC	Data Value Chain
EU	European Union
EUD	European Union Delegation
GCF	Global Climate Fund
GIZ	Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
GP	Global Programme
GTC	General Terms and Conditions of Contract for supplying services and work on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
IFAD	International Fund for Agricultural Development
INTPA	International Partnerships
KPCN	Knowledge and Policy Coherence for Nutrition
LiST	Lives Saved Tools
M&E	Monitoring and Evaluation
MDB	Multilateral Development Bank
MoU	Memorandum of Understanding
NAP	National Adaptation Plan
NBSAP	National Biodiversity Strategy and Action Plan
NDC	Nationally Determined Contribution
NDICI	Neighbourhood, Development and International Cooperation Instrument
NIPN	National Information Platforms for Nutrition
NIS	Nutrition Information Systems

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PDB	Public Development Bank
RMO	Risk Management Office
SAAFS	Sustainable Aquatic and Agricultural Food Systems
SSB	Sugar Sweetened Beverages
SDG	Sustainable Development Goals
SO	Strategic Objective
SUN	Scaling up Nutrition
SUN-regions	see Annex 8.1
TA	Technical Assistance
ToRs	Terms of reference
UNFCCC	United Nations Framework Convention on Climate Change
UNICEF	United Nations Children’s Fund
USAID	United States Agency for International Development

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## **1. Context**

The world is not on track towards achieving the 2030 Agenda and its Sustainable Development Goals (SDGs), including the access to safe, nutritious and sufficient food for all people all year round (SDG Target 2.1), or the eradication of all forms of malnutrition (SDG Target 2.2). Conflict, climate variability and extremes, and economic slowdowns/downturns are the major drivers slowing progress, particularly where inequality is high.

Although enough food is produced to feed the world's population, hunger and malnutrition are on the rise. The number of people affected by hunger globally is between 713 and 757 million, according to the United Nations report "The State of Food Security and Nutrition in the World 2024". More than 2.3 billion people experience moderate to severe food insecurity. According to the "Global Hunger Index 2024", significantly more women than men are affected by food insecurity and the consequences of climate change. Projections suggest that by 2030, 582 million people will still be chronically undernourished, and a healthy diet will remain unaffordable for 2.8 billion people. Partner countries need strategic investment in both food systems and early human capital development to meet rising environmental, social, and nutritional challenges.

The global architecture to address undernutrition is evolving against a backdrop of global economic challenges and constrained resources. This puts funding for nutrition-specific interventions at risk, at a time when budgets are not keeping pace with growing needs. The dismantling of the United States Agency for International Development (USAID) and reductions in aid budgets by other donors over the next 3 to 5 years threaten to reverse decades of progress in reducing malnutrition. In this context, a renewed strategic focus and enhanced coordination – including through a strengthened Team Europe+ approach – will be essential to maximise collective impact.

The Scaling Up Nutrition (SUN) Movement is a collaborative global nutrition advocacy platform for 67 countries and four Indian States, collectively known as the SUN countries. The Movement includes thousands of stakeholders from different parts of society, all united in their mission to end all forms of malnutrition and aligned with the World Health Assembly nutrition targets. The SUN Movement was launched in 2010 by the United Nations Secretary-General in response to a growing global consensus that malnutrition could not be solved by any one sector or actor alone.

The SUN Movement has since played a key role in addressing malnutrition. Support is provided to SUN countries by the SUN Global Support System, formed of the staff of the four SUN networks and the SUN Secretariat. This support includes technical assistance and capacity development support to countries, provided often in partnership with TA providers.

The SUN Movement is now embarking on its fourth phase "SUN 4.0". The strategic framework of SUN 4.0 is currently being developed. A draft SUN 4.0 strategy has been drafted, building on the previous strategy (SUN 3.0). Some of the key topics highlighted in the draft strategy include the following: (i) Climate and Resilience; (ii) Overweight and obesity; (iii) Prevention; (iv) Diversification of Nutrition Financing; (v) Building national capacity on data, evidence, and financial management systems; and (vi) Focus on the Fragile States.

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**Description of the project - Knowledge and Policy Coherence for Nutrition” (KPCN)/Capacity for Nutrition 2.0” (C4N 2.0)**

The Multi-Donor Action “KPCN/C4N 2.0 is jointly co-financed by the European Union (EU) and the German Federal Ministry for Economic Cooperation and Development (BMZ) and implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH as part of the *BMZ Global Programme (GP)* “Knowledge and Policy Coherence for Nutrition” (KPCN). The total budget of project is 18,000,000 EUR.

The project is part of the EU Action “The Green Deal Knowledge Hub – Farm-to-Fork”<sup>1</sup> (Specific Objective 5) and of the EU Action “SAAFS – Sustainable Aquatic and Agricultural Food Systems”<sup>2</sup> (Specific Objective 4).

The **Overall Objective** of the project is “to contribute to the transition to inclusive, climate-neutral, resilient and sustainable agri-aquatic food systems”.

The **Specific Objective** (outcome) of the Action is “to support the nutrition and gender sensitive transformation of agri-food systems”.

Both the overall and specific objectives point to the importance given in the project in addressing the “triple Nexus Climate Change-Nutrition-Gender”. Climate change, nutrition, and gender are strongly interlinked but are often considered in silos. There is little integration of climate, nutrition, and gender in policies and strategies which reduces opportunities to act jointly. Food systems, especially the nutrition dimension, are increasingly impacted by climate change, disproportionately affecting vulnerable and marginalized groups. Being dysfunctional, they pose a threat towards nutrition and health simultaneously, while also contributing negatively towards climate change. Within such systems, gender-related potentials and opportunities are often neglected. In that respect, KPCN/C4N 2.0 aims to ensure that the triple nexus climate, nutrition, and gender is consequently considered in its actions.

The actions objectives will be achieved through 4 mutually reinforcing outputs:

1. **Output 1: Positioning** - Coherent and evidence-based positions on the Nutrition-climate-gender nexus are developed to promote healthy and sustainable diets in a Team Europe+ approach.
2. **Output 2: Advisory** - Increased technical and operational capacities of INTPA, EUDs and BMZ to scale up effective, equitable, sustainable, and resilient nutrition policy responses and outreach at global, regional, and national levels.
3. **Output 3: Country support** - Improved technical and institutional capacities to implement evidence-based recommendations for integrated climate- and gender-sensitive nutrition action in (SUN) partner countries.

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<sup>1</sup> Action Document – Annex VI to the Commission Implementing Decision on the financing of the multiannual action plan for the NDICI – Global Europe thematic programme on Global Challenges (Planet) for 2023-2026

<sup>2</sup> Action Document – Annex 8 to the Commission Implementing Decision on the financing of the multiannual action plan for the thematic programme on Global Challenges (Prosperity) for 2023-2025

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4. **Output 4: Stakeholder Engagement** - Nutrition integration is supported through civil society organisations, think tanks and academia.

These outputs will be implemented through tailored technical assistance (TA), capacity development (CD), grant mechanisms, and multilevel coordination with EU and BMZ partners. The Action builds on the achievements of the first C4N phase.

KPCN/C4N 2.0 has a duration of 41 months (1 May 2026 to 30 September 2029).

## **2. Tasks to be performed by the contractor**

### **2.1 Term**

The expected term of the contract for services shall be specified in the 'Special terms and conditions of contract'. The definitive term and service delivery period are set out in the contract award notification.

### **2.2 Objectives, outputs and indicators**

The contractor contributes to achieving the objectives and indicators described in this document.

The **Overall Objective** of the project is "to contribute to the transition to inclusive, climate-neutral, resilient and sustainable agri-aquatic food systems".

The **Specific Objective** (outcome) of the Action is "to support the nutrition and gender sensitive transformation of agri-food systems".

The contractor mainly contributes to **Output 3: County Support - Improved technical and institutional capacities to implement evidence-based recommendations for integrated climate- and gender-sensitive nutrition action in (SUN) partner countries.**<sup>3</sup> Three indicators have been developed to monitor the achievement of that output, as below. The contractor is expected to contribute to each of these three indicators.

- *Output indicator 3.1.* Number of partner countries, with focus on SUN members and NIPNs, that have received advice on the implementation of recommendations from global agendas and regional processes for integrated climate- and gender-sensitive nutrition action.
- *Output indicator 3.2.* Number of technical contributions and implementation experiences on climate- and gender-sensitive nutrition integration introduced by (SUN) partner countries into global, regional and national processes.

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<sup>3</sup> The list of SUN regions and partner countries can be found in Annex A

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- *Output indicator 3.3.* Number of individuals in partner countries reached by C4N 2.0 supported TA or CD measures related to the Nutrition-climate-gender nexus or data value-chains.

In parallel, the contractor is expected to support the strategic objectives (SO) of the SUN 4.0 strategy, which are as follows:

- SO1: To Strengthen and Sustain Strong Policy and Advocacy Environments
- SO2: To Enhance Sustainability, Knowledge Management and Capacity Strengthening
- SO3: To Increase Sustainable Financing for Nutrition.

On that basis, **three main domains of interventions** are planned:

- (i) Nutrition-Climate-Gender Nexus (“The Triple Nexus”);
- (ii) Nutrition Data, and
- (iii) Nutrition finance.

Within the **three domains**, assignments and their scope may vary both in duration – short to medium-term - and geographical coverage – mostly SUN countries in Asia and Africa. Therefore, the skills and past professional experiences of the requested experts are broad and extensive in order to be able to cover the full spectrum of support provided under the contract.

The **mode of implementation will be demand-driven technical assistance and capacity development (TA/DC)**, mostly of a short to medium-term nature, with **assignments** for the contractors’ experts drawn up by GIZ and emanating from requests to KPCN/C4N 2.0 from SUN countries and SUN networks or other actors in the food sector collected, prioritised and processed in accordance with BMZ and EU guidelines.

The Contractor is responsible for supporting C4N 2.0 in the implementation of specific tasks and advisory services, provided by key experts and experts from pools. The experts will be expected to be available throughout the project and on an ad-hoc basis and their services are requested on-demand. This includes the expectation to deliver on tasks on a short notice. C4N 2.0 will draw up corresponding specific **assignments**.. The contractor will be responsible for identifying, deploying and ensuring the quality of the assignments.

All tasks performed will support the implementation of the different outputs and associated activities. Due to the demand-driven nature of C4N 2.0. the list of tasks and deliverables may be subject to change within in overall nature of the services to be provided.

Non-exhaustive list of assignments within each of the **three domains of interventions**.

For the (i) **nutrition, climate and gender nexus** or integrated climate- and gender-sensitive nutrition action in (SUN) partner countries, TA/CD will include support to (SUN) partner countries, civil society and private sector representatives as well as regional SUN-focal points and multistakeholder platforms to (i) improve technical and institutional capacities to implement evidence-based recommendations for integrated climate and gender-sensitive nutrition action; and (ii) increase technical and operational capacities to scale up effective, equitable and resilient nutrition policy responses. Assignments include the following (non-exhaustive list)

- Incorporate nutrition into climate policies and vice versa;
- Mainstream gender in nutrition action, with a focus on the voices of adolescent girls;

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- Support the alignment of national nutrition, climate and gender strategies and plans, including accountability frameworks;
- Build climate and nutrition resilience for vulnerable groups e.g. by advising on nutrition-sensitive social safety nets;
- Promote adaptation measures like food system and livelihood diversification;
- Build national capacity on data and evidence for integrated climate- and gender-sensitive nutrition action;
- Advise on standardized indicators for nutrition that incorporate climate risks, shocks, and vulnerabilities;
- Enhance public-private cooperation and accountability, e.g. by facilitating multi-stakeholder dialogues;
- Assist in identifying nutrition financing options, including climate finance;
- Develop strategies and/or action plans to address food environment concerns such as food and nutrition labelling as well as consumer behaviour interventions.

It is expected that most of these interventions in that area support the achievement of SUN 4.0. SO1, while some may support SO3.

Regarding (ii) **Nutrition Data**, the TA and CD will provide technical guidance for strengthening national Nutrition Information Systems (NIS) across the entire Data Value Chain (DVC), including innovative data collection methods, analysis, dissemination, monitoring and use for decision-making. The ultimate aim is to contribute to strengthening the nutritional information systems of the SUN countries. Assignments include the following (non-exhaustive list):

- Conduct diagnostics of existing NIS to assess their integration within national nutrition programming, policy, and institutional frameworks.
- Support countries in the strategic planning of nutrition programs using evidence-based tools, including analyses through Lives Saved Tools (LiST) and other methodologies.
- Provide data mapping and survey calendar reviews to identify data gaps, opportunities for harmonization, and needs for new data collection.
- Deliver technical assistance and training on monitoring and evaluation (M&E) frameworks for multisectoral nutrition plans, including (i) Definition and harmonization of indicators; (ii) Design and operationalization of M&E systems; and (iii) Accountability and performance monitoring mechanisms across sectors. This includes the efforts put on healthy diet monitoring.
- Assist with the development of policy briefs, technical notes, and reports that translate complex data into actionable recommendations for policymakers.
- Integrate gender and equity considerations in all technical and advisory outputs.
- Facilitate consultations, workshops, and peer-to-peer learning exchanges between NIPN countries and non-NIPN countries seeking to strengthen their NIS.

It is expected that most of these interventions in that area support the achievement of SUN 4.0. SO2, while some may support SO1 and/or SO3.

Within the (iii) **finance** domain, a strong focus will be on supporting countries in diversifying their source of nutrition finance, including towards innovative and private finance, in line with SUN. 4.0. Assignments include the following (non-exhaustive list):

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- Support partner countries in their nutrition resource mobilization efforts, involving both the public and private sector. This would include:
  - Support and advice countries in the identification and operationalisation of financing mechanisms in external assistance, involving private sector or public/private partnership.
  - Development of guidance for countries to mobilise funding from selected partners, such as foundations, development banks, private finance, blended finance.
  - Provision of technical assistance on the design of selected innovative finance tools, such as Sugar Sweetened Beverages (SSB) Taxation
  - Technical advice on addressing barriers to nutrition investments/ strengthening investment readiness
  - Support to countries in the development of resource mobilization strategies for nutrition
- Organising knowledge sharing events, with a focus on the following topics:
  - Innovative finance approaches/tools for nutrition, including blended financing approaches.
  - Assessment of investment readiness for nutrition
  - Use of standardized tools, guidelines and investment pipelines to strengthen investment readiness for nutrition
  - Approaches to submit nutrition-sensitive project proposals to selected partners (i.e. development banks, foundations, DFIs)
- Strengthening partnerships, in particular with private sector and MDBs
  - Building relationships and collaborating with private sector actors at country level, with the objective of developing public-private partnerships in nutrition finance
  - Building relationships and collaborating with MDBs, DFIs, PDBs across sectors at country level, with the objective that countries meet the criteria around new financing
- Nutrition finance tracking and tagging
  - Provide TA to countries in tracking nutrition, including through tagging tools
  - Provide TA to civil society on nutrition budget advocacy

It is expected that most of these interventions in that area support achievement of SUN 4.0 SO3.

Every change of constellation of the expert pools needs to be communicated in written **advance** with GIZ.

**The contractor will organize the travels of the experts, including flight booking, requesting hotel quotes, booking of accommodation and checking invoices.**

### **2.3 Project and knowledge management requirements**

#### Requirements on the assignment of experts:

- The contractor is responsible for selecting, preparing, training and steering the experts assigned to carry out the advisory services.

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- The contractor ensures that the experts or the contractor can be reached in case of queries and ensures the flow of information between GIZ, the contractor's staff and the assigned experts.
- The contractor guarantees quality and timely delivery for the services to be delivered under this contract.
- The contractor manages adaptations to changing conditions and requirements during the contract period

Requirements on expenditure management and cost control:

- The contractor manages costs and expenditures, accounting processes and invoicing in line with GIZ requirements.

Monitoring and reporting requirements:

- The contractor plays an active role in the results-based monitoring of the project. Regular monitoring activities must cover at least the following areas:
  - Degree to which activities are implemented
  - Financial monitoring of activities

The contractor reports to GIZ as follows:

Instead of the reporting language stipulated in GIZ's General Terms and Conditions of Contract (German), the contractor provides the following reports in the following language: English.

- Inception report (due two months after contract award)
- Final report (due by 31<sup>st</sup> of January 2028)

The interim report(s) and the final report should provide information about the progress made towards objectives in each of the monitoring areas specified above.

Backstopping requirements:

The contractor ensures appropriate backstopping. The following services form part of the standard backstopping package. In accordance with GIZ's General Terms and Conditions for supplying services and work on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, these services – as well as the ancillary personnel costs – must be priced into the fee schedules of the staff listed in the tender:

- The contractor's responsibility for its own staff;
- Ensuring the flow of information between GIZ and the contractor's field staff;
- Process-oriented technical and conceptual steering of the consulting services;
- Steering adaptations to changing framework conditions;
- Performance monitoring;
- Ensuring the administrative management of the project;
- Ensuring compliance with reporting requirements;
- Technical support by the contractor's staff for its personnel on the ground;
- Making local use of and sharing the lessons learned by the contractor with the GIZ team;

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## **2.4 Data protection and information security**

The provisions on data protection and information security of the current version of GIZ's General Terms and Conditions of Contract (sections 1.6 Confidentiality and 1.10 Data protection) apply.

Personal data will be processed on behalf of the GIZ. Therefore, an agreement on "Outsourcing of data processing (AuV)" will be concluded with the contractor in accordance with Art. 28 GDPR. For this purpose, the technical and organisational measures (TOM) for compliance with the data protection requirements must be outlined prior to conclusion of the contract. If the contractor has already been audited by GIZ in the past, an update in accordance with GDPR must nevertheless be sent. After a positive check, the contract is concluded with the AuV attachment.

## **2.5 Other requirements**

Safeguards and gender measures with specific reference to services:

In order to promote gender equality and avoid or mitigate possible unintended negative impacts in its area of responsibility, the contractor should implement the following measures:

- **Gender equality:** Any assignment undertaken in the execution of tasks by the contractor shall be formulated with special consideration of gender-balance.
- **Environmental protection and climate action (climate change mitigation/adaptation):** Any assignment undertaken in the execution of tasks by the contractor shall be formulated with special consideration of environment and climate. Unintended negative impact on the environment is to be avoided.
- **Conflict and context sensitivity/Human rights:** Any assignment undertaken in the execution of tasks by the contractor shall be formulated with special consideration, in particular of the local context in case of assignments aimed to support EU delegations in partner countries. The contractor is to research relevant context information and analyse the context risks linked to any task. Unintended negative impact on human rights, on corruption levels, on local conflicts is to be avoided.
- **Security precautions:** In countries and assignment regions that are highly fragile and involve security risks, the agreed requirements – to the extent they affect the contractor – must be coordinated with the RMO.

The contractor's staffing profile should be balanced in terms of gender and age.

## **3. Technical-methodological concept**

In this section, the tenderer is required to reflect on the objectives and terms of reference of the tender at hand, describe the partner system and its processes in the area of responsibility and present the technical-methodological concept for completing the tasks listed in section 2 and achieving the set objectives. In addition, the tenderer must describe the design of the project management process.

### **3.1. Interpretation of objectives (section 1.1 of the assessment grid)**

The tenderer is required to interpret the objectives for which it is responsible. Simple repetition of the objectives formulated in section 2 of the ToRs is not desired. Rather, the tenderer is to describe and interpret the changes in the partner system that are to be directly achieved by the object of the tender procedure. The resulting positive impact on the partner system (section 1.1.1 of the assessment grid) should also be presented.

The tenderer must undertake a critical examination of the ToRs (section 1.1.2 of the assessment grid), by:

- undertaking an assessment of the appropriateness of the personnel concept for implementing the scheduled tasks;
- providing an assessment of the results hypotheses for achieving the objectives and possible risks in implementation;
- making an assessment of the technical concept

In this section, the tenderer is required to outline what direct and immediate changes are expected in the respective SUN beneficiary countries concerning:

- Nutrition, climate and gender nexus
- Nutrition data
- Finance

as a result of the implementation of the services listed in this service description.

### **3.2 Processes and actors in the partner system (section 1.2 of the assessment grid)**

- Not applicable -

### **3.3. Strategy (section 1.3 of the assessment grid)**

- Not applicable –

### **3.4. Project management (section 1.4 of the assessment grid)**

- Not applicable -

### **3.5. Further requirements (section 1.8 of the assessment grid)**

The tenderer is expected to describe the processes and tools it has in place to:

- mobilise qualified experts for the two pools described in chapter 4.1 (expert 5 and 6) – 6 points out of 10
- manage key and non-key experts, including flight booking, hotel quotes and checking invoices post-event (refer to tasks of expert 5) – 4 points out of 10

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#### **4. Personnel**

The **five Key Experts** will cover the following **four domains** – respectively:

- two Key Experts covering the Triple Nexus (Nutrition-Climate-Gender Nexus)
- one Key Expert covering Nutrition Data and
- one Key Expert in Nutrition Finance.
- one Key Expert in Event Management

In addition, given the variety of the topics to be covered and the types of assistance required, and the broad geographical coverage, **expert pools** with up to 4 respectively 5 experts with international or national experience shall support the 5 Key Experts with contextual and geographically specific expertise.

The tenderer is required to provide ‘experts’ for the positions referred to and described (scope of tasks and qualifications) in this section on the basis of corresponding CVs.

**The requirements on the format and content of the CVs are described in section 6.**

The qualifications mentioned below are the requirements for achieving the highest number of points in the technical assessment.

‘One year of professional experience’ is therefore defined as a cumulative 12 expert months with at least 18 expert days per month, provided no diverging definition is specified for individual qualifications.

##### **4.1 Expert 1: Consultant on Nexus / climate and nutrition**

(section 2.1 of the assessment grid)

This position is a **key expert**.

Tasks of Expert 1 Consultant on Nexus / climate and nutrition:

- Provide on-demand TA / CD support to nutrition stakeholders in SUN partner countries on topic of nutrition, climate and gender nexus or integrated climate- and gender-sensitive nutrition action (e.g. strategy development, technical advice, advocacy or policy advice) and programme implementation (i.e. programme design, guidance notes, etc.)
- Prepare technical input for communication products such as policy briefs, handouts, presentations, blog posts as well as lessons learned document
- Contribute to the development of project TOR based on country needs, stakeholder feedback, and emerging priorities.
- In case asked to take over a team leader role, then coordinate with a team of short-term experts, including identification of short-term expertise needs, planning of missions, and quality assurance of deliverables.

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Qualifications of Expert 1 / Nexus / climate and nutrition:

Education/training (section 2.1.1 of the assessment grid):	Master's degree in agriculture, nutrition, environmental studies/climate/biodiversity, policy or related
Language (section 2.1.2 of the assessment grid):	- English: C1 level (6/10) - French: C1 level (2/10) - Spanish or Portuguese: B2 (2/10) in the Common European Framework of Reference for Languages
General professional experience (section 2.1.3 of the assessment grid):	8 years of experience working in the field of nutrition or food systems.
Specific professional experience (section 2.1.4 of the assessment grid):	<ul style="list-style-type: none"> <li>• 4 years of experience providing TA/CD for nutrition stakeholders and/or SUN Movement, including Civil Society Network (3/10);</li> <li>• 1 year of policy Analysis and Governance support or data analysis and evidence generation for integrated climate- and gender-sensitive nutrition action (2/10);</li> <li>• 2 years of experience working on international climate and environment processes such as UNFCCC COP, NAP Expo, Biodiversity COP or related documents (e.g. NDC, NAP, NBSAP) in the field of food systems (4/10),</li> <li>• 1 year of experience in support and advise provided on gender responsive climate policies (1/10).</li> </ul>
Leadership/management experience (section 2.1.5 of the assessment grid):	– Not applicable –
International professional experience outside the country/region of assignment (section 2.1.6 of the assessment grid):	– Not applicable –
Professional experience in the country/ region of assignment (2.1.7 of the assessment grid):	3 years of work experience in Africa (5/10) 2 years of work experience in Asia (5/10).
Experience in the field of development cooperation (section 2.1.8 of the assessment grid):	5 years of experience working in development cooperation with two of the following: EU, BMZ, IFAD, GCF.
Other (section 2.1.9 of the assessment grid):	– Not applicable –

**4.2 Expert 2: Nexus / gender and nutrition**

(section 2.2 of the assessment grid)

This position is a **key expert**.

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Tasks of Expert 2 / Nexus / gender and nutrition:

- Provide on-demand TA / CD support to nutrition stakeholders in (SUN) partner countries on topic of nutrition, climate and gender nexus or integrated climate- and gender-sensitive nutrition action (e.g. strategy development, technical advice, advocacy or policy advice) and programme implementation (i.e. programme design, guidance notes, etc.)
- Prepare technical input for communication products such as policy briefs, handouts, presentations, blog posts as well as lessons learned document
- Contribute to the development of project TOR based on country needs, stakeholder feedback, and emerging priorities.
- In case asked to take over a team leader role, then coordinate with a team of international and/or national short-term experts, including identification of short-term expertise needs, planning of missions, and quality assurance of deliverables.

Qualifications of Expert 2: Consultant on Nexus / gender and nutrition:

Education/training (section 2.2.1 of the assessment grid):	Master's degree in agriculture, nutrition, gender studies, sociology, policy or related
Language (section 2.2.2 of the assessment grid):	- English: C1 level (6/10) - French: C1 level (2/10) - Portuguese: B2 (2/10). In the Common European Framework of Reference for Languages
General professional experience (section 2.2.3 of the assessment grid):	8 years of experience working in the field of nutrition or food systems.
Specific professional experience (section 2.2.4 of the assessment grid):	<ul style="list-style-type: none"> <li>• 4 years of experience providing TA/CD for nutrition stakeholders and/or SUN Movement, including Civil Society Network (3/10);</li> <li>• 1 year of policy Analysis and Governance support or data analysis and evidence generation for integrated climate- and gender-sensitive nutrition action (1/10);</li> <li>• 2 years of experience working on international, regional or national efforts to promote healthy diets e.g. through public procurement systems (school feeding) or by making social protection systems more nutrition-sensitive (3/10);</li> <li>• 2 years of experience in gender transformative approaches with attention to intersectionality (e.g. age, poverty, ethnicity, other) (2/10).</li> <li>• 1 year of work experience of drafting or implementing finance interventions with gender-lens (1/10).</li> </ul>
Leadership/management experience (section 2.2.5 of the assessment grid):	– Not applicable –
International professional experience outside the country/region of assignment	– Not applicable –

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(section 2.2.6 of the assessment grid):	
Professional experience in the country/ region of assignment (2.2.7 of the assessment grid):	3 years of work experience in Africa (5/10) 2 years of work experience in Asia (5/10)
Experience in the field of development cooperation (section 2.2.8 of the assessment grid):	5 years of experience working in development cooperation with two of the following: GIZ, EU, BMZ, UNICEF
Other (section 2.2.9 of the assessment grid):	– Not applicable –

### 4.3 Expert 3: Consultant for Nutrition Data

(section 2.3 of the assessment grid)

This position is a **key expert**.

#### Tasks of Expert 3 for Nutrition Data:

- Provides on-demand TA / CD support to nutrition stakeholders in (SUN) partner countries on topic of Nutrition Information Systems action (particularly in the areas of data systems strengthening, data use for decision-making).
- Prepare technical input for communication products such as policy briefs, handouts, presentations, blog posts as well as lessons learned document
- Contribute to the development of project TORs based on country needs, stakeholder feedback, and emerging priorities.
- In case asked to take over a team leader role, then coordinate with a team of international and/or national short-term experts, including identification of short-term expertise needs, planning of missions, and quality assurance of deliverables.

#### Qualifications of Expert 3 for Nutrition Data:

Education/training (section 2.3.1 of the assessment grid):	Master's degree in nutrition, public health, epidemiology, data science, statistics, economics, or another relevant field.
Language (section 2.3.2 of the assessment grid):	- English: C1 level (5/10) - French: C1 level (5/10) (Common European Framework of Reference for Languages)
General professional experience (section 2.3.3 of the assessment grid):	- 10 years of professional experience in the field of nutrition information systems, public health data systems, or nutrition and food security monitoring and evaluation. (7/10) - Broad exposure to multisectoral policy processes and information system design in SUN countries(3/10)
Specific professional experience (section 2.3.4 of the assessment grid):	Overall 5 years of experience in: Designing and operationalising <b>national nutrition information systems</b> or related platforms. (3/10) Providing high-level technical assistance and capacity building to national stakeholders. (1/10)

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	<b>Applying quantitative tools</b> (R, Stata, SPSS, or Power BI), modelling tools and health data platforms (DHIS2). (3/10) experience with NIPN (National Information Platforms for Nutrition). (3/10)
Leadership/management experience (section 2.3.5 of the assessment grid):	-Non applicable-
International professional experience outside the country/region of assignment (section 2.3.6 of the assessment grid):	Not applicable
Professional experience in the country/ region of assignment (2.3.7 of the assessment grid):	3 years of work experience in Africa (5/10) 2 years in Asia (5/10)
Experience in the field of development cooperation (section 2.3.8 of the assessment grid):	5 years of experience working in development cooperation, with two of the following agencies: EU, GIZ, BMZ, UNICEF
Other (section 2.3.9 of the assessment grid):	Not applicable

#### 4.4 Expert 4: Consultant on Nutrition Finance

(section 2.4 of the assessment grid)

This position is a **key expert**.

##### Tasks of Expert 4 on nutrition finance:

- Provides on-demand TA / CD support to nutrition stakeholders in (SUN) partner countries on topic of Nutrition Finance. Contribute to the development of project TORs based on country needs, stakeholder feedback, and emerging priorities
- Prepare technical input for communication products such as policy briefs, handouts, presentations, blog posts as well as lessons learned document
- Contribute to the development of project TORs based on country needs, stakeholder feedback, and emerging priorities.
- In case asked to take over a team leader role, then coordinate with a team of international and/or national short-term experts, including identification of short-term expertise needs, planning of missions, and quality assurance of deliverables.

##### Qualifications of Expert 4 on nutrition finance:

Education/training (section 2.4.1 of the assessment grid):	Master's degree in economics, finance or related fields
Language (section 2.4.2 of the assessment grid):	English, level C1 (7/10 points) French, level C1 (3/10); in the Common European Framework of Reference for Languages

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General professional experience (section 2.4.3 of the assessment grid):	8 years of experience working on investment operations in SUN countries
Specific professional experience (section 2.4.4 of the assessment grid):	<ul style="list-style-type: none"> <li>▪ 5 years of experience in identification and operationalization of financing mechanisms in external assistance, involving private sector, blended finance and/or public/private partnerships. (4/10)</li> <li>▪ 3 years of experience in the field of food and nutrition security or agriculture and rural development (3/10)</li> <li>▪ Experience with banks or financing institutions notably with blending or derisking (3/10)</li> </ul>
Leadership/management experience (section 2.4.5 of the assessment grid):	-Not applicable-
International professional experience outside the country/region of assignment (section 2.4.6 of the assessment grid):	-Not applicable-
Professional experience in the country/region of assignment (2.4.7 of the assessment grid):	2 years of work experience in Africa (6/10) 2 years of work experience in Asia (4/10).
Experience in the field of development cooperation (section 2.4.8 of the assessment grid):	5 years of experience in development cooperation
Other (section 2.4.9 of the assessment grid):	- Not applicable-

**4.5 Expert 5: Event Manager**

(section 2.5 of the assessment grid)

This position is a **key expert**.

Tasks of Event Manager:

- Securing, booking and managing venue for events, which would include large regional events involving up to 100 participants from different countries.
- Managing room reservations for event participants.
- Managing flight booking for participants
- Ensuring communication with all participants
- Managing registration and handout of event materials at the venue.
- Handle all financial transactions, including the timely disbursement of payments to service providers.

Depending on the nature/size of the event to be managed, the event manager may be supported in some of these tasks by (an) expert(s) of pool 2.

Qualifications of Event Manager:

Education/training (section 2.5.1 of the assessment grid):	Bachelor degree in Public Administration, Event Management or related
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Language (section 2.5.2 of the assessment grid):	- English: C1 level (6/10) - French: C1 level (2/10) - Portuguese: B2 level (2/10) in the Common European Framework of Reference for Languages
General professional experience (section 2.5.3 of the assessment grid):	5 years of professional experience in project management, including organisation of events.
Specific professional experience (section 2.5.4 of the assessment grid):	5 years of experience in event organization (6/10) 5 years of experience in project management (4/10)
Leadership/management experience (section 2.5.5 of the assessment grid):	– Not applicable –
International professional experience outside the country/region of assignment (section 2.5.6 of the assessment grid):	– Not applicable –
Professional experience in the country/region of assignment (2.5.7 of the assessment grid):	– Not applicable –
Experience in the field of development cooperation (section 2.5.8 of the assessment grid):	3 years of experience working in development cooperation, with two of the following: GIZ, EU, BMZ.
Other (section 2.5.9 of the assessment grid):	– Not applicable –

**4.6 Expert 6: Pool 1 ‘Experts with international experience’ with 4 experts**

In derogation from the number of experts mentioned above, **2 CVs** (profile A and profile B **below**) must be added to the tender. The ability of the tenderer to offer the pool of experts required here is assessed solely on the basis of these exemplary CVs.

The actual number of experts assigned from the pool may differ from the number of experts required in section 4 of the Terms of Reference. For experts not named in the tender, GIZ must confirm before the assignment that their qualifications are equivalent to those of the short-term experts proposed in the tender.

Tasks of expert pool 1:

- Conduct of TA/CD assignments related to the three domains of intervention
- Work under the supervision of one of the Key Expert in the delivery of the assignment,
- act as team leader under specific assignments, depending on the qualifications of the individual expert.

Qualifications of expert pool 1:

Education/training:

2 experts with a university degree (master’s) in nutrition or health,

2 experts with a university degree (master’s) in agriculture, economics or a related field

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**Language:**

- All experts with knowledge of English, level C1,
  - 2 experts with knowledge of French, level C1,
  - 1 expert with knowledge of Portuguese, level C1
- in the Common European Framework of Reference for Languages

**General professional experience :**

- 2 experts with 4 years of experience in the topic of nutrition, climate and gender nexus or integrated climate- and gender-sensitive nutrition action
- 1 expert with 5 years of experience with nutrition finance
- 1 expert with 5 years of professional experience in nutrition information systems, M&E of national nutrition strategies and nutrition data governance as well as data modelling tools

**Specific professional experience:**

- 3 experts with 5 years of professional experience in cooperation with SUN Movement stakeholders, UN agencies or (international) NGOs,
- 1 expert with 2 years of professional experience in cooperation with the European Commission and EU Delegations

**Professional experience in the country/ region of assignment :**

- 2 experts with 5 years of work experience in Africa except Northern Africa,
- 2 experts with 5 years of work experience in Asia.

**Experience in the field of development cooperation:**

- 3 experts with 10 years of work experience in development cooperation.
- 1 expert with 5 years of work experience in development cooperation.

**Qualifications of profiles A and B of expert 6 pool 1:**

(section 2.6 of the assessment grid)

Education/training (section 2.6.1 of the assessment grid):	A) University degree (master's) in finance or economics B) University degree (master's) in nutrition or health
Language (section 2.6.2 of the assessment grid):	A) Knowledge of English, level C1, B) Knowledge of English, level C1, B) Knowledge of French, level C1 in the Common European Framework of Reference for Languages
General professional experience (section 2.6.3 of the assessment grid):	A) 5 years of experience with nutrition finance B) 5 years of professional experience in nutrition information systems, M&E of national nutrition strategies and nutrition data governance as well as data modelling tools,
Specific professional experience (section 2.6.4 of the assessment grid):	Both A) and B) each with 5 years of professional experience in cooperation with SUN Movement stakeholders.

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Leadership/management experience (section 2.6.5 of the assessment grid):	– Not applicable –
International professional experience outside the country/region of assignment (section 2.6.6 of the assessment grid):	– Not applicable –
Professional experience in the country/region of assignment (2.6.7 of the assessment grid):	Both A) and B) each with 5 years of work experience in Africa except Northern Africa
Experience in the field of development cooperation (section 2.6.8 of the assessment grid):	Both A) and B) each with 10 years of work experience in development cooperation
Other (section 2.6.9 of the assessment grid):	– Not applicable –

#### **4.7 Expert 7: Pool 2 ‘Experts with regional/national experience’ with 5 experts**

The experts in this pool are **not part of the technical assessment**, so no CVs need to be submitted with the tender. The qualifications specified for the pool are therefore minimum requirements, the fulfilment of which must be confirmed by GIZ before the experts are assigned.

The actual number of experts assigned from the pool may differ from the number of experts required in section 4 of the Terms of Reference. For experts not named in the tender, GIZ must confirm before the assignment that their qualifications are equivalent to those of the short-term experts proposed in the tender.

##### Tasks of expert pool 2:

- Conduct of TA/CD assignments related to the three domains of intervention
- Work typically under the supervision of one of the key experts in the delivery of the assignment, although in some cases experts part of the pool may act as team leader.
- Assignments will often consist of providing support setting up events, or organising missions of key experts.

##### Qualifications of expert pool 2:

###### Education/training:

- 2 experts with a university degree (master’s) in nutrition or health,
- 1 expert with a university degree in agriculture (master’s),
- 1 expert with a university degree in finance or economics (master’s);
- 1 expert with a degree in administration or project management

###### Language:

- All experts with knowledge of English, level C1,
  - 1 expert with knowledge of French, level C1 or,
  - 1 expert with knowledge of Portuguese, C1
- in the Common European Framework of Reference for Languages

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General professional experience:

- 1 expert with 5 years of professional experience in the food security and nutrition sector,
- 1 expert with 5 years of experience in the topic of nutrition, climate and gender nexus or integrated climate- and gender-sensitive nutrition action,
- 1 expert with 5 years of professional experience in the agriculture, food systems sector,
- 1 expert with 5 years of experience with nutrition finance,
- 1 expert with 5 years of professional experience in nutrition information systems, M&E of national nutrition strategies and nutrition data governance as well as data modelling tools

Specific professional experience:

- 2 experts with 5 years of professional experience in the food security and nutrition sector,
- 1 expert with 5 years of experience in nutrition information systems,
- 1 expert with 5 years of professional experience in public and development finance;
- 1 expert with 5 years of professional experience in event management

Professional experience in the country/ region of assignment:

- 2 experts with 5 years of regional experience in Western Africa,
- 2 experts with 5 years of regional experience in Eastern, Central or Southern Africa,
- 1 expert with 5 years of regional experience in Asia

Experience in the field of development cooperation:

- 5 experts with 5 years of experience in Development Cooperation

Soft skills of team members

In addition to their specialist qualifications, all team members are also expected to have the following qualifications:

- Team skills
- Initiative
- Communication skills
- Sociocultural and intercultural skills
- Efficient partner- and client-oriented working methods
- Interdisciplinary thinking

Soft skills are not evaluated.

## 5. Costing requirements

### 5.1 Assignment of experts

In your tender, please do not deviate from the specification of quantities required in these ToRs (the number of experts and expert days, the budget specified in the price schedule). This is part of the competitive tender and is used to ensure that the tenders can be compared objectively. Please note: only services that were commissioned by GIZ and rendered by the contractor will be remunerated. We would also like to point out that it may not be necessary to make use of the total number of proposed expert days.

The number of expert days corresponds to full working days.

<b>Expert</b>	Estimated expert days in the country of residence /remote	Estimated expert days in the country of assignment	<b>Estimated expert days in total</b>	Consecutive stay > 3 months (see General Terms and Conditions, section 3.3.2)
<b>Expert 1: Consultant on Nexus / climate and nutrition</b>	40	20	<b>60</b>	no
<b>Expert 2: Consultant on Nexus / gender and nutrition</b>	30	15	<b>45</b>	no
<b>Expert 3: Consultant on Nutrition Data</b>	66	33	<b>99</b>	no
<b>Expert 4: Consultant on Nutrition Finance</b>	72	36	<b>108</b>	no
<b>Expert 5: Expert on Event Management</b>	60	30	<b>90</b>	no
<b>Pool 1: Experts</b>	188	94	<b>282</b>	no
<b>Pool 2: Experts</b>	190	95	<b>285</b>	no

### 5.2 National administrative staff

– Not applicable –

### 5.3 Travel expenses

#### 5.3.1 Travel – sustainability considerations

GIZ would like to reduce greenhouse gas emissions (CO<sub>2</sub> emissions) caused by travel. When preparing your tender, please incorporate options for reducing emissions, for example by selecting the lowest-emission booking class (economy) or using means of transport, airlines

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and flight routes that are more CO<sub>2</sub>-efficient. For short distances, travel by train (second class) or e-mobility are the preferred options.

CO<sub>2</sub> emissions caused by air travel must be offset. GIZ specifies a budget for this, through which the carbon offsets can be settled against evidence.

There are many different providers in the market for emissions certificates, and they have different climate impact ambitions. The [Development and Climate Alliance](#) has published a [list of standards](#) (only in German available). GIZ recommends using the standards specified there.

### **5.3.2 Travel expense requirements**

Travel expenses budget: EUR 75,000

Budget for CO<sub>2</sub> offsets for flights: EUR 3,480

The fixed, unalterable budget for CO<sub>2</sub>-offsets above is earmarked for CO<sub>2</sub>-offsets and specified in the price schedule. Settlement is against evidence.

As the number, destination and duration of the business trips is not yet clear, the above-mentioned unalterable travel expenses budget for all trips in Germany and abroad for all experts is specified in the price schedule. The budget contains the following travel expenses:

- Per-diem allowances and accommodation allowances
- Flights (only economy class) and other transport costs
- Ancillary travel expenses (visa, travel agency fees etc.)
- Any form of local transportation costs during business trips, including but not limited to car rental with a driver and translator

**Per-diem allowances** are reimbursed as a lump-sum up to the maximum amounts permissible under tax law for each country as set out in the **respective** country table in the circular from the German Federal Ministry of Finance on the reimbursement of travel expenses (available at <https://www.bundesfinanzministerium.de>) **for that year in which the travel expenses occur.**

**Other travel costs** (except accommodation costs) are reimbursed on presentation of evidence (airfares and other main transport costs).

Notes on the settlement of **accommodation allowances outside Germany** (country-specific):

- Accommodation allowances up to 75% of the maximum amounts permissible under tax law as per **BMF circular on travel expense reimbursement** of that year in which the travel expenses occur will be reimbursed **on a lump-sum basis**.
- Accommodation allowances **up to the maximum** amounts permissible under tax law as per **BMF circular on travel expense reimbursement** of that year in which the travel expenses occur will be reimbursed in the **amount evidenced**.
- Accommodation allowances outside Germany that unavoidably exceed the maximum amount permissible under tax law as stipulated in the **BMF circular on travel expense reimbursement** of that year in which the travel expenses occur (e.g. due to security requirements) can only be settled against evidence on presentation of a written individual justification.

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Notes on the settlement of **accommodation allowances in Germany**:

- Accommodation allowances up to EUR 80.00 will be reimbursed **on a lump-sum basis**.
- Accommodation allowances between EUR 80.00 and EUR 130.00 will be reimbursed **in the amount evidenced**.
- Overnight accommodation allowances that unavoidably exceed EUR 130.00 can be settled only in exceptional cases (e.g. trade fairs) **in the amount evidenced** and subject to a EUR 250.00 limit. A written individual justification must be provided.

All travel activities must be agreed in advance with the project manager/ Commission Manager / Implementation Manager. Travel expenses must be kept as low as possible.

#### **5.4 Materials and equipment**

– Not applicable –

#### **5.5 Operating costs in the country of assignment**

– Not applicable –

#### **5.6 Workshops, education and training**

The tenderer is required to run the following workshops, the countries are to be specified according to requests from the partners:

- Regional Exchange Workshop
- Peer-to-peer exchange facilitation on regional level
- Country-level workshop (ex. Capacity building workshop, dissemination workshop)

Workshop budget: EUR 175,000

The fixed, unalterable budget above is earmarked for workshops and entered in the price schedule. The budget includes the following costs relating to the planning and running of workshops, which can be subcontracted with prior approval by GIZ:

- Room hire,
- Technical systems,
- Moderation services,
- Translation/interpreting,
- Catering,
- Workshop materials,
- Travel expenses for partner experts (subsistence, accommodation, travel costs, visa, etc.),
- Other costs relating to the workshops.

The budget does not include the fees and travel expenses for the contractor's experts incurred in connection with the planning and running of the workshops. These are covered by the corresponding number of expert days and travel expenses (see sections 5.1 and 5.3 above).

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## **5.7 Local contributions**

– Not applicable –

## **5.8 Other costs**

Security budget: EUR 10,000

The contractor ensures necessary security measures in countries with security risks (e.g. trainings, security escort, armoured vehicles).

## **5.9 Flexible remuneration item**

Budget for flexible remuneration: EUR 80,000

The fixed, unalterable budget above is earmarked in the price schedule for flexible remuneration. Flexible remuneration is intended to facilitate the flexible management of the contract by the commission manager at GIZ. The contractor can make use of the funds in accordance with section 3.3.5.7 of the General Terms and Conditions.

## **6. Requirements on the format of the tender**

The structure of the tender must correspond with the structure of the ToRs. It must be legible (font size 11 or larger) and clearly formulated. The language of the tender is English.

The technical-methodological concept of the tender (section 3 of the ToRs) must not exceed four pages (not including the cover page, list of abbreviations, table of contents, brief introduction). Additional annexes not requested will not be assessed. External content (e.g. links to websites) will also be disregarded.

The CVs of the staff proposed in accordance with section 4 of the ToRs must be in the EU format and not more than four pages in length. The CVs must clearly and unequivocally show what position the proposed person held, which tasks they performed and how long they worked during which period in the specified references.

**The references contained in the CVs must therefore include the following information:**

- Name of the company/organisation/reference project in which the expert worked
- Position held and task(s) performed by the expert in the company/organisation/reference project
- Work outcomes or products produced by the expert, or expert's contribution to the completion of these outcomes and projects (if relevant)
- Duration of the expert's assignment in the company/organisation/reference project per calendar year **in full-time expert days, weeks or months** (for example: 2019: 2 months, 2020: 10 months, 2021: 1 month)
- Leadership experience/management: clear information on the reference projects or fixed positions within the company/organisation in which the requirements specified in

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section 4 were fulfilled (for example, period, number of persons for whom the expert had disciplinary responsibility, project budget) (if relevant)

- International professional experience/professional experience in the country of assignment: clear information on the reference projects or fixed positions in the company/organisation in which the requirements specified in section 4 were fulfilled (for example, actual duration of assignment on the ground **in full-time expert days, weeks or months**) (if relevant)

**In order to facilitate the assessment, we request that you number the references sequentially and provide only references that are clearly related to the object of this tender.**

## **7. Options or follow-on contract**

### **7.1a Option to expand the service content/extend the contract term pursuant to section 132 (2) no. 1 German Act against Restraints of Competition (GWB)**

GIZ can exercise the following option if it wishes to expand the tendered services. This is described in detail below.

#### **Nature and scope:**

While retaining the overall character of the contract, there is a possibility of GIZ continuing to obtain the services specified in section 2 of these Terms of Reference and/or of expanding the contract to include further services of the same kind. The overall contract term must not exceed three times the original contract term, and the overall contract value must not exceed twice the original contract value.

#### **Precondition:**

Additional requests and/or working packages of the same kind going beyond the scope of the original contract are coming from the partner countries.

### **7.1b Option to expand the service content/extend the contract term pursuant to section 132 (2) no. 1 German Act against Restraints of Competition (GWB)**

GIZ can exercise the following option if it wishes to expand the tendered services. This is described in detail below.

#### **Nature and scope:**

While retaining the overall character of the contract, there is a possibility of GIZ continuing to obtain the services specified in section 2 of these Terms of Reference and/or of expanding the contract to include further services of the same kind. The items shown in section 5 (Costing requirements) of these Terms of Reference can be increased by up to EUR 2,000,000 and extended by up to 48 months. Within this framework, the options can be exercised in up to two parts.

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**Precondition:**

GIZ's commissioning party extends and/or provides additional funding for the current project or commissions a follow-on project and/or an agreement is concluded to provide cofinancing for the measure.

**7.2 Option to procure materials and equipment pursuant to section 132 (2) no. 1 German Act against Restraints of Competition (GWB)**

-Not applicable-

**7.3 Follow-on contract pursuant to Section 14 (4) no. 9 German Ordinance on the Award of Public Contracts (VgV)**

Pursuant to Section 14 (4) no. 9 VgV, GIZ reserves the right to award a follow-on contract to the contractor in order to procure similar services.

**Scope of possible services:**

The term of the follow-on contract must not exceed twice that of the original contract, and the value of the follow-on contract must not exceed twice that of the original contract.

**Condition:**

The above option is subject to GIZ receiving a commission from the commissioning party or the conclusion of an agreement for cofinancing of the measure. Any follow-on contract must be awarded within three years of the award date of the original contract.

**A follow-on contract under 7.3 can be considered only as an alternative to the option in 7.1.**

**8. Annexes**

- Annex A - List of SUN countries and regions
- Annex B - Description of Action (DoA)

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## **8.1 Annex A: List of SUN regions and countries (as of 2025)**

### **Anglophone Africa Hub:**

Botswana, Ethiopia, Eswatini, Gambia, Ghana, Lesotho, Liberia, Kenya, Malawi, Namibia, Nigeria, Sierra Leone, Tanzania, Uganda, Zambia, and Zimbabwe.

### **Francophone Africa Hub:**

Benin, Burkina Faso, Cameroon, Côte d'Ivoire, Djibouti, Chad, Comoros, Gabon, Guinea, Guinea-Bissau, Madagascar, Mali, Mauritania, Mozambique, Niger, Rwanda, Sao Tome, Senegal, Togo

### **Asia Hub:**

Bangladesh, Cambodia, Indonesia, Lao PDR, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Viet Nam, Timor-Leste) and four Indian states (Jharkhand, Uttar Pradesh, Maharashtra, Madhya Pradesh)

### **Latin America and Caribbean Hub:**

Costa Rica, Colombia, Ecuador, El Salvador, Guatemala, Honduras, Peru and Panama

### **Convergence Hub:**

Afghanistan, Burundi, Central African Republic, Congo, Democratic Republic of Congo, Haiti, Somalia, South Sudan, Sudan, and Yemen. Papua New Guinea, Tajikistan, and Kyrgyzstan